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**In-Person Proceeding Schedule
Shelby County Courts**

FILED
LORI OLIVER
DISTRICT CLERK

2021 MAR 24 P 1:21

The Shelby County Courts must use all reasonable efforts to schedule in person court proceedings to ensure that the number of persons in the Shelby County Courthouse are able to adequately social distance while in the courtroom and public spaces of the building.¹

Courts must use all reasonable efforts to ensure proper social distancing in public common areas, galleries of courtrooms, wells of the courtroom, hallways, elevators, restrooms, or other locations where the public might gather.

As such, the Shelby County Courts shall adopt the following:

- Not more than one Shelby County Court shall set any in-person criminal dockets or arraignments consisting of more than ten participants (excluding court staff and officers) on the same date and time.
- No more than one Shelby County Court shall not set any in-person civil dockets, hearings, or matters consisting of more than ten participants (excluding court staff and officers) on the same date and time.
 - The Shelby County Court, the Honorable Judge Allison Harbison presiding, shall use its best reasonable efforts to schedule misdemeanor criminal dockets and/or arraignments consisting of more than ten participants (excluding court staff and officers) on the first and third Wednesday mornings of each month.
- No Shelby County Court shall hold any in-person proceeding consisting of more than ten participants (including attorneys, witnesses, or parties) on the same date and time as any in-person Child Protective Services', Office of the Attorney General, or the 123rd Judicial District Court grand jury proceedings.

¹ The Shelby County Justices of the Peace are not located within the Shelby County Courthouse. As such, each Justice shall use his or her best reasonable efforts to comply with this in-person proceedings scheduling order.

- Any scheduled in-person proceedings shall be noticed to the 123rd Judicial Court Manager, erin.johnson@co.panola.tx.us. Such notice shall include the approximate number of court participants.
- Court staff and courthouse security must use all reasonable efforts to ensure adequate social distancing and managed exits of individuals during breaks, especially if dismissing large groups of people for a break.

Entered this 22nd day of March, 2021

LeAnn Kay Rafferty

LeAnn Kay Rafferty
Local Administrative District Court Judge
123rd Judicial District Court