



OFFICE OF GRAY COUNTY JUDGE

205 N. Russell
Pampa Texas 79065
(806)669-8008

February 16, 2023

Ref: Gray County Court Filing Procedures

Effective February 16, 2023, the Gray County Judge's Office will require the following procedures for all Civil and Criminal Proceedings in the Gray County Court, unless an exception has been approved by the Court at least 24 hours prior to proceedings.

1. Thumbprints and signatures of all parties are the responsibility of the representing attorney and will be affixed to the proper documentation before presentation for final agreement. Any Plea Agreement will have the County Attorney's Signature affixed prior to filing final Plea Agreements through E-File in the Gray County Clerk's Office.
2. All Plea Agreements will be filed through the Gray County Clerk's Office at least 24 hours prior to scheduled proceedings. Exceptions must be approved by the Court at least 24 hours prior to any proceedings.
3. No Plea Agreement will be accepted by the Gray County Court that exclude these conditions, without prior Court approval.
4. All applicable Civil and Criminal documentation will be presented from the Gray County Clerk's Office to the Gray County Judge's Office via E-File. Exceptions must be approved by the Court at least 24 hours prior to any submission.

Any questions concerning these requirements should be directed to myself or Mrs. Jeri Ann Woelfle.

Regards,

Chris Porter
Gray County Judge