

Wise County District Clerk

Phone: (940) 627-5535

## **E-FILING REQUEST FOR ISSUANCE OF A ORDER OF SALE**

- ◇ This document **MUST** be filed as a separate LEAD document when e-filing (multiples can be sent as one document)
- ◇ **Choose the *E-Filing Code*:** "Request" and add "Order of Sale" in the description field
- ◇ Select "Issue Order of Sale" in the "Optional Services" fee section on the e-filing screen, there is a fee of \$8.00

CAUSE NO. \_\_\_\_\_

STYLE OF CASE: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Plaintiff(s): \_\_\_\_\_

Defendant(s): \_\_\_\_\_

Judgment Creditor name and address: \_\_\_\_\_  
\_\_\_\_\_

Judgment Debtor name and address: \_\_\_\_\_  
\_\_\_\_\_

Description of Property and Current Location of Property: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Fair market value of property: \_\_\_\_\_

Date of Judgment: \_\_\_\_\_ Amount of Judgment: \_\_\_\_\_

Pre-Judgment Interest: \_\_\_\_\_ Post-Judgment Interest: \_\_\_\_\_

Attorney Fees: \_\_\_\_\_ Court Costs Awarded in Judgment: \_\_\_\_\_

Credits (Include amounts paid and date paid): \_\_\_\_\_

**\*\*\*CHECK ONE OF THE OPTIONS BELOW FOR YOUR PREFERRED SERVICE METHOD\*\*\***

- \_\_\_\_\_ Wise County Sheriff's Department (\$150.00)  
(Please be sure and add the \$150.00 service fee in the "Optional Services" )
- \_\_\_\_\_ Hold in the Clerk's office for pick-up (please notify me when issuance is complete)
- \_\_\_\_\_ I will send a self-addressed stamped envelope with sufficient postage to:  
Wise County District Clerk P.O. Box 308 Decatur, TX 76234
- \_\_\_\_\_ Please return the issuance by E-service.

**Requestor Name & Phone number:** \_\_\_\_\_

**Complete address:** \_\_\_\_\_