

**STANDING ORDER REGARDING
REMOTE HEARINGS OR APPEARANCES
FOR PROBATE COURT NUMBER ONE**

The Texas Government Code allows for remote hearings and/or appearances in Probate Court No. 1. Technology and state law allow options not previously available to handle cases. The following restrictions and limitations will apply to remote hearings and appearances made in Probate Court No. 1.

PROCEDURES FOR LITIGANTS:

Probate Court Number One uses Zoom video conferencing. It is free to download at zoom.us or you can download the app directly to your cell phone. The Court Reporter or Court Administrator will email you a link to the hearing or you may obtain a link to regularly scheduled dockets via the Court's website. Your computer must have internet access, a video camera and a headset with a microphone. IF YOU CAN ONLY PARTICIPATE VIA TELEPHONE YOU MUST COORDINATE IT THE DAY BEFORE WITH THE APPROPRIATE COURT COORDINATOR.

If you intend to offer any exhibits during the hearing you need to email them to all parties, and the Court Reporter no later than 3:00 p.m. the day before the hearing. The subject of the mail should be the full cause number and "[Party Name] Exhibits" or "[Party Name] Exhibits" as applicable. The documents must be in .pdf format. The Court cannot consider any exhibits not emailed to the Court Reporter in a timely manner or in a correct format. If you fail to follow this requirement the Court Reporter will not maintain these documents in the record.

Attorneys noticing a hearing to take place via Zoom must provide as part of the notice a link to Zoom and the meeting ID of the meeting (to be provided by the Court when the hearing is set).

It is ordered that all participants in a remote hearing shall:

1. Be appropriately dressed for court.
2. Place himself or herself on mute until the applicable case is called.
3. Ensure all sources of noise (like barking dogs and televisions) will not be heard.
4. Advise all person(s) present at his or her location that said person(s) may not participate in the proceedings unless called as a witness to include assisting any witness with testimony.
5. Not participate while operating a vehicle or participating in any other activity that distracts from the proceeding.
6. Not smoke during the proceeding.
7. Not take actions that distract from the proceedings like moving the camera or walking around.
8. Identify his or herself by first and last name within the Zoom window.

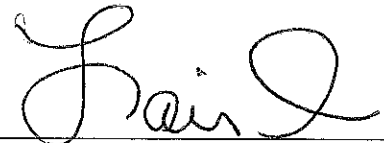
If a case has been set for in person hearing, the court must give permission for remote appearances. Please file a motion for permission to appear remotely.

FOR THE PUBLIC:

ALL COURT PROCEEDINGS INCLUDING REMOTE PROCEEDINGS ARE OPEN TO THE PUBLIC. TO ATTEND A COURT PROCEEDING PLEASE APPEAR IN PERSON IN THE COURTROOM.

THIS ORDER BECOMES EFFECTIVE on 10/1/23.

Signed on 10/1/23

A handwritten signature in black ink, appearing to read "Fair", written over a horizontal line.

Judge Presiding