Cause No.

	§	IN THE COUNTY COURT
v.	§	AT LAW NUMBER TWO
	§	WALLER COUNTY, TEXAS

STANDING TRIAL PREPARATION ORDER

Pursuant to Rule 166 of the Texas Rules of Civil Procedure, the following items must be furnished to opposing counsel and self-represented parties at least five (5) working days prior to the Pretrial Hearing (as scheduled by the Court), and brought with you to the hearing.

1. **List of parties,** self-represented parties, and attorneys, including correct names (and if a business entity, the correct representative name and title) and addresses.

2. **Trial witness list**, with the same information required in the Request for Disclosure pertaining to the name, address and subject matter of the person's testimony.

3. Draft **Jury Charge**, if the jury fee has been paid; or draft **Findings of Fact and Conclusions of Law** for a bench trial. (Modifications are allowed and expected as the trial progresses.)

4. **Exhibit List**. An exhibit list is required, with copies for opposing counsel, the Court Reporter and the Court. Exhibits must be pre-marked with inadmissible matters redacted (e.g. insurance). Be prepared to argue objections at the pretrial hearing.

5. **Deposition Excerpts or Edited Videotapes**. Designate the page and line in sequence to be used at trial.

6. **Motions in Limine.**

7. Trial scheduling requirements, audio-visual requirements, trial length and potential conflicts.

DATE SIGNED October 2, 2023

ELTON R. MATHIS
Judge, Presiding