

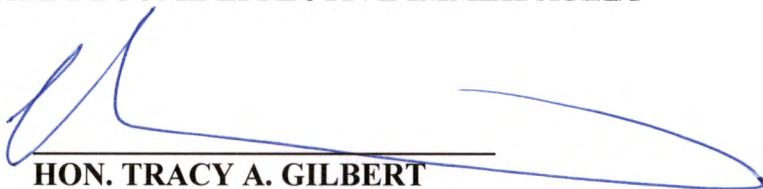
Melisa Miller, District Clerk
Montgomery County, Texas
By *[Signature]* Deputy
JAN 03 2024
RECEIVED AND FILED
FOR RECORD
At 8:50 P.M. Clerk *[Signature]*

IN THE 418th DISTRICT COURT OF MONTGOMERY COUNTY, TEXAS

STANDING ORDER REGARDING PAYMENT OF APPOINTMENT FEES
IN THE 418th DISTRICT COURT

Any attorney appointed by the 418th District Court seeking payment for fees and/or expenses must submit to the Montgomery County District Clerk’s office the *REQUEST FOR PAYMENT OF APPOINTMENT FEES* form attached to this order. This form must be completed in full, signed by the attorney seeking payment, have a copy of the order appointing the attorney attached as Exhibit “A,” and have a detailed bill itemizing the time and work performed and/or explanation of the nature and amount of any requested expenses attached as Exhibit “B.” No more than one form per calendar month may be submitted by an attorney in any given case.

THIS STANDING ORDER REGARDING PAYMENT OF APPOINTMENT FEES IN THE 418th DISTRICT COURT SHALL BECOME EFFECTIVE IMMEDIATELY



HON. TRACY A. GILBERT
418th Judicial District Court

NO. _____ -CV

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IN THE DISTRICT COURT

418th JUDICIAL DISTRICT

MONTGOMERY COUNTY, TEXAS

REQUEST FOR PAYMENT OF APPOINTMENT FEES

On _____, the Court signed an order appointing _____
("Appointee"), State Bar No. _____, Address _____,
_____, Texas _____, Phone _____, Email _____,
as _____ for _____.
Attached as Exhibit "A" is a true and correct copy of this Order.

Appointee requests payment for services provided between the dates of _____
and _____.

Total billed hours: _____

Total billed expenses: \$ _____

Appointee declares under penalty of perjury as an Officer of the Court, and with the
intention that the Court rely hereon, that the time and expenses reflected on the attached Exhibit
"B" were expended on behalf of the client(s) regarding this matter and are true and correct.

Appointee's Printed Name

Appointee's Signature

Date

ORDER FOR THE PAYMENT OF APPOINTMENT FEES

On this date, the Court approves, authorizes and directs the payment to Appointee the
following fees/expenses:

Total approved hours: _____

Total approved expenses: \$ _____

Total amount of fees/expenses approved: \$ _____

SIGNED on _____.

JUDGE PRESIDING