FILED
2012 JAN 13 PM 1:31

O-12-003

In the County Courts at Law of Hays County, Texas

ADMINISTRATIVE ORDER APPOINTING OFFICIAL COURT REPORTERS FOR THE COUNTY COURTS AT LAW

Pursuant to the authority granted by Sections 52.041 and 52.042 of the Texas Government Code, and in the interest of ensuring the efficient and continuous operation of the County Courts at Law of Hays County, Texas, this Administrative Order is issued to formally appoint official court reporters for each County Court at Law and to authorize reciprocal service among those reporters in the event of an absence or inability of any reporter to perform their duties. This Order shall remain effective until amended or superseded.

THEREFORE, IT IS HEREBY ORDERED THAT:

1. Appointment of Court Reporters.

The following individuals are hereby appointed as the official court reporters for the respective County Courts at Law of Hays County, Texas:

a) Susan Green, Official Court Reporter, County Court at Law No. 1
b) Kimberly Lobello, Official Court Reporter, County Court at Law No. 2
c) Leticia Murillo-Escamilla, Official Court Reporter, County Court at Law No. 3

2. Authorization of Reciprocal Services.

Each appointed court reporter is hereby authorized to act as the deputy court reporter for any other County Court at Law within Hays County, Texas, as may be necessary in the event of an absence, recusal, conflict, or other inability of a reporter to perform their duties.

3. Duties & Responsibilities.

Each court reporter shall perform all duties required by law, including the taking of a full, true, and accurate record of proceedings, the timely preparation of transcripts when requested, and compliance with all statutory and local rules governing court reporting in Texas.

THIS HAYS COUNTY ADMINISTRATIVE ORDER APPOINTING OFFICIAL COURT REPORTERS FOR THE COUNTY COURTS AT LAW SHALL BECOME EFFECTIVE IMMEDIATELY UPON PUBLICATION ON THE OFFICE OF COURT ADMINISTRATION'S WEBSITE.

Judge Jimmy Alan Hall
County Court at Law No. 1
Hays County, Texas

Judge Chris Johnson
County Court at Law No. 2
Hays County, Texas

Judge Elaine S. Brown
County Court at Law No. 3
Hays County, Texas