



O-01-001

In the County Court at Law No. 1 of Hays County, Texas

**STANDING ORDER REQUIRING INFORMATION AND SCHEDULING
DEADLINES IN ALL CIVIL CASES**

Pursuant to the Court's inherent authority to control its docket and in the interest of judicial efficiency and uniformity, as well as the authority vested in these Court under the Texas Government Code, and the Texas Rules of Civil Procedure, the following procedures shall apply in all civil cases filed in the Hays County Court at Law No. 1, unless specifically modified by a separate case-specific Docket Control Order or other order of this Court.

THEREFORE, IT IS HEREBY ORDERED THAT:

1. Applicability

This Standing Order applies to all civil cases filed on or after the effective date of this Order, except:

- A. Eviction Appeals;
- B. Probate & Guardianship;
- C. Mental Health;
- D. Statutorily expedited proceedings (e.g., temporary restraining orders, temporary injunctions, protective orders);
- E. Cases designated by statute or rule for preferential or accelerated settings;
- F. Cases in which the Court enters a separate order exempting the case from these requirements, or in which the Court has entered a Docket Control Order.

2. Required Deadlines & Filings

- A. Dispositive Motions & Pleas: (63 days before initial trial setting)

All motions and pleas that, if the Court grants, would dispose of all or part of the case shall be filed by this date, unless the Court orders otherwise.

- B. Proposed Stipulated Facts: (49 days before initial trial setting)

The parties will exchange proposed stipulated facts and confer in good faith to prepare a Joint Statement of Stipulated Facts, by this date and file this with the Clerk of the Court. The Joint Statement shall be divided into two parts:

- i. Agreed Facts – a list of material facts not in dispute; and
- ii. Disputed Facts – a list of material factual issues the parties contend are genuinely in dispute for trial.

C. Responses to Contested Issues: (45 days before initial trial setting)

Each party will respond with the reasons that the party did not agree on each disputed fact on the other party's list of disputed facts by this date. The Court is not asking parties to reveal their trial strategy. Rather, the Court is requesting parties to identify the nature of the dispute, *e.g.*, "Conflicting Evidence: testimony of witness X contravenes the testimony of witness Y," "Dispute over the Applicable Law: Section 123.13 of the Texas XYZ Code does not apply to structures built before 1950, and structure was built in 1949."

D. Alternative Dispute Resolution: (45 days before initial trial setting)

The parties will cooperate in completing an ADR procedure, under the terms and conditions that the Court orders. Any such procedure, including mediation, will be completed by this date. The mediator will report the outcome of the ADR procedure to the Court consistent with the Texas Civil Practice and Remedies Code Chapter 154.

E. Challenges to Experts: (42 days before initial trial setting)

The parties are to file any challenges to experts by this date.

F. Filing of Stipulated Facts & Contested Issues, Schedule Change: (30 days before initial trial setting)

The parties are to supplement any agreed stipulations and file them with the Court and are to propose any agreed schedule changes, if any, by this date.

G. Pre-Trial Exchange: (21 days before initial trial setting)

The parties are to provide the Court and all other parties, with:

1. Exhibits that the party intends to offer at trial with exhibit numbers (except for exhibits that a party may use for impeachment or rebuttal);
2. Exhibits list cross-referenced to each exhibit with a description of the exhibit;
3. Deposition excerpts (the party will identify each deposition that the party intends to offer at trial, by video or otherwise, and designate the page and line numbers of those portions the party intends to offer at trial), and
4. A list of the witnesses that the party intends to call at trial (except for witnesses that a party may use for impeachment or rebuttal) in the order in which the party intends to call those witnesses and an estimate of time for each witness' direct testimony.

Counsel are to confer prior to the Pre-Trial Management Conference and to attempt to reach agreements and stipulations regarding matters addressed in motions to exclude evidence and the admissibility of exhibits and deposition excerpts.

H. Other Motions: (14 days before trial, responses no later than 11 days before trial)

All parties will file all other motions, including any motions in limine, objections to evidence, or motions to exclude evidence by this date. Responses are due no later than 11 days before trial.

1. Pre-Trial Management Conference: (Decided by the parties)

The Court will hear any pending motions, including objections to depositions excerpts, admissibility of proposed exhibits, and make any other appropriate order that will aid the Court in trying the case as efficiently as possible unless the Court otherwise.

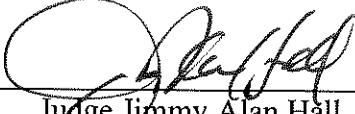
3. Modification

The Court may modify any deadlines upon motion and for good cause shown, or through the entry of a Docket Control Order that modifies any deadlines.

4. Failure to Comply

Failure to comply with this Order may result in sanctions, including exclusion of evidence, striking of pleadings, or other appropriate relief under the Texas Rules of Civil Procedure.

THIS HAYS COUNTY STANDING ORDER REQUIRING INFORMATION AND SCHEDULING DEADLINES IN ALL CIVIL CASES SHALL BECOME EFFECTIVE IMMEDIATELY UPON PUBLICATION ON THE OFFICE OF COURT ADMINISTRATION'S WEBSITE.



Judge Jimmy Alan Hall
County Court at Law No. 1
Hays County, Texas
Local Administrative Judge