

DALLAS COUNTY DISTRICT COURTS

Attorney Ad Litem Appointment Application (Non-Family Code Disputes)

Return this form: District Court Administration, George Allen Courthouse, 600 Commerce Street, Suite 680,
Dallas, Texas 75202.

Demographic Information

Last Name: _____ First name: _____

Physical Address: _____

Mailing Address: _____

Preferred Telephone Number: _____ Fax Number: _____

State Bar Number: _____ Email address: _____

Firm Name (if not self employed): _____

I have been licensed to practice law in the State of Texas since _____

Professional Experience and Certifications: Please check the appropriate experience, certifications, and indicate the number of cases handled.

<u>Type of Experience</u>	<u>Experience</u>	<u>No. of Cases</u>	<u>Board Certifications</u>	<u>Date Certified</u>
☐ Civil litigation	_____	_____	☐ Family law	_____
☐ Bench trial	_____	_____	☐ Civil trials	_____
☐ Family law	_____	_____	☐ Criminal law	_____
☐ CPS cases	_____	_____	_____	_____
☐ Appellate	_____	_____	_____	_____
☐ Juvenile	_____	_____	_____	_____

Special Skills: Please indicate any special skills or expertise.

Language

☐ Spanish
☐ Vietnamese
☐ Sign Language
☐ Other: _____

Other Areas of Expertise

☐ Social Work
☐ Education
☐ Mediation
☐ Mental Health
☐ CASA training/# of hours _____
☐ Other: _____

Agreements

All Types of cases

By my signature below I agree to accept cases representing all parties in non-Family Code disputes in which the appointment of an attorney ad litem is requested.

Signature: _____

Date: _____

Ability to communicate with clients and court personnel

By my signature below I certify that I have the ability to receive faxes and phone messages, and that I monitor all faxes and phone messages I receive at least every 24 hours.

Signature: _____

Date: _____

Acceptance of automatic appointments

By my signature below I agree that upon receiving a case from the district court by fax, phone, or phone message, I am the attorney of record appointed in that case. If for some reason I will not undertake the representation to which I am appointed, it is my duty to notify the appointing court immediately via facsimile.

I also agree that I will notify the District Court Administration office, in writing as soon as practicable, when I am temporarily unavailable to take cases due to a vacation or other time away from work, such as an illness, or due to an overload of cases on my docket.

Signature: _____

Date: _____

Lawyer Discipline

Have you ever been disbarred, suspended, received probation, publicly reprimanded, as an attorney or as a member of any other profession whether in Texas or another State?

Yes ☐ (If yes, please attach explanation.)

No ☐

Signature: _____

Date: _____