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2026 MAY 18 AM 10:06

Don D. Smith
DISTRICT CLERK
GALVESTON COUNTY TEXAS

10th JUDICIAL DISTRICT COURT

JUDGE REBECCA MILLO

STANDING ORDER REGARDING PRODUCTION OF PROBATION FILE DURING
PENDENCY OF REVOCATION AND ADJUDICATION PROCEEDINGS

1. Any and all Chronology documentation shall be produced by the Galveston County Community Supervision and Corrections Department and made available to the state and defendant counsel via electronic delivery when a written or typed request is made;
2. Most recent status reports available from Corrections Software Solutions regarding sanctions, counseling, reporting, payment and community service history shall be produced by the Galveston County Community Supervision and Corrections Department and made available to the state and defendant counsel via electronic delivery when a written or typed request is made;
3. Any and all Monthly Report Forms and signed by the defendant shall be produced by the Galveston County Community Supervision and Corrections Department and made available to the state and defendant counsel via electronic delivery when a written or typed request is made;
4. Any and all sign-in logs for reporting dates shall be produced by the Galveston County Community Supervision and Corrections Department and made available to the state and defendant counsel via electronic delivery when a written or typed request is made;
5. Any and all Community Supervision Case Status Reports shall be produced by the Galveston County Community Supervision and Corrections Department and made available to the state and defendant counsel via electronic delivery when a written or typed request is made;
6. Any and all Financial Studies, including financial worksheets shall be produced by the Galveston County Community Supervision and Corrections Department and made available to the state and defendant counsel via electronic delivery when a written or typed request is made;
7. Any and all Alcohol Monitoring (Ignition Interlock, SCRAM, Sober link, etc.) device reports shall be produced by the Galveston County Community Supervision and Corrections Department and made available to the state and defendant counsel via electronic delivery when a written or typed request is made;
8. Any and all progress reports from out-of-county supervision shall be produced by the Galveston County Community Supervision and Corrections Department and made available to the state and defendant counsel via electronic delivery when a written or typed request is made;

9. Any and all progress reports from service providers shall be produced by the Galveston County Community Supervision and Corrections Department and made available to the state and defendant counsel via electronic delivery when a written or typed request is made;
10. Any and all laboratory reports and drug screens that show positive results for alcohol, drugs, controlled substances, or the use of substituted urine samples shall be produced by the Galveston County Community Supervision and Corrections Department and made available to the state and defendant counsel via electronic delivery when a written or typed request is made;
11. Any and all evaluations/risk assessments (with the included questionnaire- where notes and details are written) and/or any evaluations given by outside agencies shall be produced by the Galveston County Community Supervision and Corrections Department and made available to the state and defendant counsel via electronic delivery when a written or typed request is made;
12. Any Medical documentation provided to probation by the defendant shall be produced by the Galveston County Community Supervision and Corrections Department and made available to the state and defendant counsel via electronic delivery when a written or typed request is made;

ALL REQUEST SHOULD BE SENT TO THE COURT LIAISON OFFICER

Signed this 5th day of May 2024



Judge Rebecca Millo
Presiding Judge