

PROBATE COURT OF GALVESTON COUNTY, TEXAS
ADMINISTRATION ORDER 2022-9

IT IS ORDERED that effective October 1, 2009, all applications for probate of a will as a muniment of title where the decedent was over the age of 55 and died after March 1, 2005, will need to have filed before the court hearing the form Authorization for MERP Certification completed by the Medicaid Estate Recovery Program.

IT IS FURTHER ORDERED that applicants may white out the first two sections of the decedent's social security number after receipt of the completed form from the Medicaid Estate Recovery Program and before filing with the County Clerk's office.

IT IS ALSO ORDERED that this order shall replace Administrative Order 2009-02 as a revised MERP form has been created.

This Order is effective as of the date it is entered

Signed: December 16, 2022



Judge Presiding

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2022 DEC 16 AM 10:18

COUNTY CLERK
GALVESTON COUNTY, TEXAS

**TEXAS MEDICAID ESTATE RECOVERY PROGRAM (MERP)
AUTHORIZATION AND MERP CERTIFICATION**

FROM: Name: _____
Company/Firm: _____
Address: _____
Phone Number: _____ **Fax Number:** _____
RE: Deceased Owner's Name: _____ **Date of Death:** _____
Deceased Owner's Medicaid ID and/or Social Security Number: _____
Complete Property Address: _____

**SECTION 1:
Authorization to Obtain MERP Claim Information
(To be Completed by Heirs/Beneficiaries or Estate Representative)**

The undersigned heir/beneficiaries or Estate Representative of the Deceased Owner are unable to certify that the estate of the Deceased Owner is exempt or is not subject to a MERP claim, and hereby authorizes MERP to complete Section 2 of this form below and provide same or any other information related to a MERP claim against Deceased Owner to the requestor above.

By: _____ **By:** _____
(Signature) (Signature)
Printed Name: _____ **Printed Name:** _____

**SECTION 2
CERTIFICATION BY MERP
(To be Completed by MERP)**

☐	initial	Based on the Social Security Number provided, there is no pending MERP Claim against the Deceased Owner's estate and the State of Texas does not intend to file a MERP Claim against the Deceased Owner's estate.
☐	initial	There is a MERP Claim filed against the Deceased Owner's estate in amount of \$ _____, as evidenced by the attached document.
☐	initial	MERP intends to file a MERP claim against the Deceased Owner's estate in the amount of \$ _____.

This is not a dismissal of any other claim the State may have against this estate. Estate representatives of deceased Medicaid recipients whose estates may include assets such as, but not limited to, qualified income trusts, other trusts, annuities, torts, or private insurance policies, should also check with the Health and Human Services Commission's Provider Recoupments and Holds department by calling: (512) 438-2200, #4 to determine if HHSC may have other claims on this estate.

TEXAS MERP REPRESENTATIVE

Signature

Date

Printed Name

Title

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FAX OR MAIL COMPLETED FORM TO:

HMS – The Texas Medicaid Estate Recovery Contractor
5815 High Point Drive, Suite 100
Irving, Texas 75038
Phone: 1-800-641-9356 OR BY EMAIL AT **MERPCERTS@GAINWELLTECHNOLOGIES.COM**

Angela R. Sullivan
**COUNTY CLERK
LIVESTON COUNTY, TEXAS**