

FILED  
TARRANT COUNTY

2021 MAR -1 PM 2:46

THOMAS A. WILDER  
DISTRICT CLERK

§ IN THE DISTRICT COURT  
§  
§ 231<sup>ST</sup> JUDICIAL DISTRICT  
§  
§ TARRANT COUNTY, TEXAS

**Standing Order Regarding Self-Represented Litigants**

For suits affecting the parent child relationship, including cases for divorce and/or modification, filed on or after March 1, 2021 in the 231<sup>st</sup> District Court of Tarrant County, meeting the following criteria, IT IS ORDERED that all self-represented litigants shall have their proposed final orders reviewed by the Tarrant County Domestic Relations Office (DRO).

Required criteria:

- A petition for divorce or a suit affecting parent child relationship is currently filed in Tarrant County.
- The suit is uncontested, either by agreement (decree/order is signed by the other party) or default (other party has signed a global waiver or has been served and failed to file an answer following the prescribed time-period);
- The final order form is from the Texas Supreme Court (promulgated TexasLawHelp.org); and
- Neither party to the suit is presently represented by an attorney.

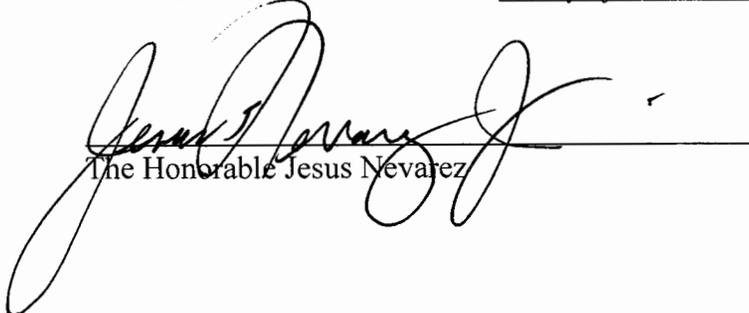
For cases meeting the above criteria that are ready to be finalized, the self-represented litigant(s) shall contact the Domestic Relations Office, Legal Support Services (817-884-1879) to request a review. Setting an appointment is usually best, since walk-ins are dependent on an attorney's availability.

As available, the DRO staff attorney shall review the final order/decree, any necessary attachments, and any other necessary documents. When satisfied the forms are complete, the attorney shall provide the self-represented litigant with a completed *Uncontested Docket Checklist*. The checklist informs the Court that the self-represented litigant has completed the necessary requirements to finalize the matter and informs the Court of any issues to be addressed; furthermore, it enables the Court to conduct its uncontested docket in an efficient manner.

Please note, the DRO staff attorney does not provide legal advice and does not represent the self-represented litigant(s).

The litigant presenting up the suit must hand the *Uncontested Docket Checklist* to the court immediately prior to prove-up. A prove-up will not be conducted without a completed checklist.

IT IS SO ORDERED on this the 1<sup>st</sup> day of March 2021.

  
The Honorable Jesus Nevarez